

**Hulen Heights Homeowners Association, Inc**  
**Storage Building Checklist**

To submit an ACC request to construct a Storage Building, the homeowner must submit the ACC Request Form with all checkboxes addressed, a property plat; photo of your home showing the brick, trim and roof materials and colors clear; pictures of proposed building design; color and material samples/pictures; and this Storage Building Checklist. If using a prefabricated storage building, please include the manufacturer's information, and preferably a brochure or link to an online brochure. All storage buildings must be permitted through the City of Fort Worth, and there are very specific rules on placement and size. ACC approval does not guarantee code compliance and code compliance does not guarantee ACC approval. Note that as each project is unique, additional information may be needed for the ACC to make a decision, and a member of the ACC may contact you.

Included:

- ACC Form
- Property Plat
- Photos of Home showing brick, trim and roof colors and materials
- Pictures of Building Design including colors and materials or brochures

A copy of your Property Plat showing the following must be attached. A property plat is an aerial view of your property showing the boundaries, fence lines, an outline of your home and any improvements such as driveways, pools, etc. This may be hand sketched or printed from Google Earth. City Codes restrict lot coverage to 50% of property including footprint of home, driveway, covered patios, detached garages and storage buildings. No part of the foundation or the storage building can be built over the 7.5 foot easement at the rear of the property or the 5 foot easement on either side of the property.

- Location of storage building with distances from fence and home clearly indicated.
- I confirm the Storage building will not be visible from the street or it will be screened from view

Height of Storage Building \_\_\_\_\_ft

Roof height taller than 6' requires screening landscape between building and neighbor or street. If higher than 6 ft, describe the provisions for screening. \_\_\_\_\_

\_\_\_\_\_

Area of the Storage Building, not to exceed 140 ft<sup>2</sup> \_\_\_\_\_

Materials to be used

Foundation \_\_\_\_\_

Walls/Siding \_\_\_\_\_

- Wall/Siding material sample or photo attached

Roof Shingle type and color \_\_\_\_\_

- Shingle sample or photo attached

Paint color (must match current trim on home) \_\_\_\_\_

- Paint sample or photo attached

If installing a prefabricated storage building,

- Brand \_\_\_\_\_
- Model \_\_\_\_\_
- Brochure attached OR
- Email link to online brochure for this model will be emailed to ACC on request
  
- Electricity will be installed. If electricity is installed, it must be installed by a licensed contractor. All utilities must be installed underground and permitted.
- Electricity will not be installed.

Signature of Homeowner \_\_\_\_\_ Date \_\_\_\_\_